

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 GAGES LAKE ROAD * GAGES LAKE, ILLINOIS 60030-1819
847•548•8470 * Facsimile 847•548•8472 * TTY 847•680•8328
www.sedol.k12.il.us

Minutes

SEDOL EXECUTIVE BOARD MEETING

August 23, 2007

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Rick Taylor at 9:40 a.m. on Thursday, August 23, 2007, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Dan Coles, Superintendent, Wauconda Unit District #118
Mrs. Sue Facklam, Governing Board Member, Community Cons. District #46
Mrs. Diane Hanson, Governing Board Member, Gavin District #37
Dr. Ben Martindale, Chief Executive Officer, Round Lake Unit District #116
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Jan Putbress, Governing Board Member, Lake Zurich District #95
Dr. Rick Taylor, Superintendent, Fremont District #79
Mr. Scott Thompson, Superintendent, Antioch District #34
Hon. Royce Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

None

Staff Members Present

Dr. Bill Delp, Superintendent
Mr. Mark Heckmon, Asst. Superintendent, Human Resources
Mrs. Lea Anne Frost, Director of Instruction
Mrs. Gail Lantvit, Director of Curriculum and Assessment
Dr. Steve Johns, Chief Financial Officer
Ms. Peggy Lynch, Asst. Director of Human Resources & Curriculum Implementation
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

None

- Cervantes, Marcella - Teacher Assistant
- \$9.80/hour
- August 30, 2007
- Eberhardt, Denise - Teacher Assistant
- Illinois State University
- \$9.80/hour
- August 20, 2007
- Fiebelkorn, Amy - Teacher Assistant
- \$9.80/hour
- August 20, 2007
- Gorski, Anita - Job Coach
- BA, Concordia University
- \$9.80/hour
- August 20, 2007
- Green, Cathleen - Teacher Assistant
- AA, College of Lake County
- \$9.80/hour
- August 20, 2007
- Jones, Marilyn - Job Coach
- 30+hours, National Louis Univ. & Columbia College
- \$9.30/hour
- August 20, 2007
- Kennedy, Maureen - Teacher Assistant
- BA, Indiana University
- \$9.80/hour
- August 14, 2007
- Nelson, Mary - Teacher Assistant
- \$9.80/hour
- August 20, 2007
- Pantelic, Svetlana - Teacher Assistant
- Doctoral, University of Belgrade
- \$9.80/hour
- August 23, 2007

Pugh, Matthew - Teacher Assistant
- BA, Southern Illinois University
- \$9.80/hour
- August 20, 2007

Takashima, Dan - Teacher Assistant
- BS, University of Michigan
- \$9.80/hour
- August 20, 2007

Wells, Frances - Teacher Assistant
- \$9.80/hour
- August 22, 2007

Certificated/Licensed Staff

Amberg, Marion - EC Teacher .5 FTE
- MA, Northeastern Illinois University
- MA+30/step 12/year 11, \$62,067
- August 27, 2007

Bryant, Pat - Speech Pathologist .6 FTE
- MA+15/step 12/year 11, \$59,058
- August 20, 2007

Du Clos, Carol - Program Review & Development Specialist
- Doctorate, Nova Southeastern University
- MA+105/step 12/year 11, \$77,073 prorated for 120 days
- August 1, 2007

Johannsen, Jennifer - School Social Worker
- MSW, Aurora University
- MSW/step 1/year 0, \$41,445
- August 20, 2007

Laroche, Brigitte - Speech Pathologist .4 FTE
- MS, University of Montreal
- MA/step 7/year 6, \$46,659
- August 20, 2007

Lepper, Joseph - ROE Teacher
- BA, Prescott College
- BA/step 2/year 1, \$34,660
- August 20, 2007

McVea, Christina - Lead Teacher for HI Program .6 FTE
- MA, National Louis University
- MA+15/step 12/year 11, \$59,058
- August 21, 2007

Via, Jayson - BD Teacher
- BS, Southern Illinois University
- BA/step 1/year 0, \$33,423
- August 20, 2007

Resignations/Retirements

Educational Support Personnel

Green, Cathleen - Teacher Assistant
- August 17, 2007

Gutierrez, Cynthia - Teacher Assistant
- July 26, 2007

Kivi, Eric - Teacher Assistant
- August 15, 2007

Lang, Jeffrey - Teacher Assistant
- August 17, 2007

Liker, Anna - Teacher Assistant
- August 6, 2007

Manley, Kelly - Sign Language Interpreter
- August 10, 2007

Pirro, Cathy - Teacher Assistant
- August 1, 2007

San Miguel, Jayne - Copy Room/Powers Clerical
- Retiring June 27, 2008

Taylor, Pam - Administrative Assistant
- Retiring June 27, 2008

Tidd, Nathan - Teacher Assistant
- August 1, 2007

Vaughn, Penny - Teacher Assistant
- July 22, 2007

Watts, Lawrence - Teacher Assistant
- August 19, 2007

Weber, Glenda - Secretary
- Retiring June 27, 2008

Weiner, Lori - Teacher Assistant
- August 14, 2007

Certificated/Licensed Staff

Alex, Shana - BD Teacher
- July 30, 2007

Bartels, Delores - BD Teacher
- Retiring at end of 2007-08 school year

Bercos, Carol - Coordinator, Private Placement Team
- Retiring at end of 2011-12 school year

Brown, Shelley - Teacher
- Retiring at end of 2011-12 school year

Burtis, Carol - Teacher
- Retiring at end of 2011-12 school year

Custer, Barbara - HI Teacher
- Retiring at end of 2011-12 school year

Davis, Patricia - Teacher
- Retiring at end of 2011-12 school year

Feryance, Becky - School Social Worker
- August 2, 2007

Ganzer, Carol - Teacher
- Retiring at end of 2011-12 school year

Gardell, Elizabeth - BD Teacher
- Retiring at end of 2011-12 school year

- Hayes, Julie - Coordinator, Psychology Department
- Retiring August 13, 2007

- Hurtienne, Virginia - School Nurse
- Retiring at end of 2011-12 school year

- Jakubec, Christine - Coordinator, Audiology Department
- Retiring June 25, 2008

- Koziol, Patricia - Prevocational Coordinator
- Retiring at end of 2011-12 school year

- Longstreet, Linda - School Social Worker
- Retiring at end of 2011-12 school year

- Malley, Jessica - School Psychologist
- July 25, 2007

- Marks, Dayle - Teacher, ROE School
- End of 2006-07 school year

- Matluck, Eileen - School Psychologist
- Retiring at end of 2011-12 school year

- Schartner, Mark - BD Teacher
- Retiring at end of 2011-12 school year

- Schiappacasse, Diane - Teacher
- Retiring at end of 2011-12 school year

- Schillinger, Lee - BD Teacher
- Retiring at end of 2011-12 school year

- Schreiner, Peggy - BD Teacher
- Retiring at end of 2007-08 school year

- Stanek, Nannette - Physical Therapist
- Retiring at end of 2007-08 school year

- Stecher, Ariane - BD Teacher
- August 2, 2007

- Tapley, Theresa - Teacher, ROE School
- End of 2006-07 school year

Van Bergen, Adriane - School Psychologist
- Retiring at end of 2011-12 school year

Wallin, Linda - Teacher
- Retiring at end of 2011-12 school year

Weisenberger, Kristine - Teacher
- Retiring at end of 2011-12 school year

Wright, Jane - Teacher
- Retiring at end of 2011-12 school year

Request for Leave/Extension of Leave

Davidson, Brenda - Transition Coach
- 2007-08 and 2008-09 school years

Request for Increase of Contract Time

Meyer, Marti - Speech Pathologist
- From .3 to .4 FTE
- August 20, 2007

Motion to Approve Consent Agenda

Mrs. Sue Facklam moved approval of consent agenda items and addendum as presented;
seconded by Mrs. Royce Wood.

ROLL CALL VOTE:

Ayes:	Dr. Dan Coles	Mrs. Jan Putbress
	Mrs. Sue Facklam	Dr. Rick Taylor
	Mrs. Diane Hanson	Mr. Scott Thompson
	Dr. Ben Martindale	Mrs. Royce Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	None	

MOTION CARRIED.

Administration reported the following vacancies.

- 1 Assistive Technology Educational Consultant (Admin Office)
- 1 DHH Program Lead Teacher (Powers Center/Itinerant)

- 1 Educational Hearing Specialist Lead (Powers/Itin. – part time)
- 1 ED/BD Teacher – Elementary (Sector)
- 2 ED/BD Teacher (Cyd Lash Academy)
- 1.6 Occupational Therapists (Sector)
 - 1 Physical Therapist -- Tentative (Sector)
 - 3 Speech/Language Pathologists (Various Sites)
 - 1 School Psychologist (Various Sites)
 - 1 1:1 Nurse (Ureche Early Childhood Center)
 - 1 Interim Coordinator of Psychology Services (Admin Office)

PUBLIC COMMENT

President Taylor asked if anyone from the public wished to address the Executive Board. There was no comment.

OLD BUSINESS

Review Agenda for August Governing Board Meeting

The Board reviewed the agenda for the August 29 Governing Board meeting. Dr. Delp reported the need to add one item, which was an overview of nursing services.

Second Reading of Policy Revisions

Proposed changes to Executive Board policies were presented for first reading at the July meeting. The following policy changes were presented again for second reading and approval.

- Revise Executive Board Policy File 2:58 “Governing Board Delegation of Authority to the Executive Board” to match the corresponding Governing Board Policy File 2:38, which the Governing Board revised in June.
- Delete Executive Board Policy File 2:189 “Executive Board Organizational Meeting.” Policy Files 2:64 and 2:189 have the same title and address the same topics but differ on who will open and run the organizational meeting until a President is elected. Also, File 2:64 includes the Board member oath of office and 2:189 does not.

Motion to Approve Policy Changes

Mrs. Sue Facklam moved approval of the policy changes as presented; seconded by Mrs. Joanne Osmond.

VOICE VOTE:

Ayes, all.

Nays, none.

MOTION CARRIED.

Extended Agreement for IAES Services

Administration recommended approval of a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school.

Motion to Approve Extended Agreement

Dr. Dan Coles moved approval of a one-year extension of the agreement with Connections Day School as presented; seconded by Mrs. Royce Wood.

ROLL CALL VOTE:

Ayes:	Dr. Dan Coles	Mrs. Jan Putbress
	Mrs. Sue Facklam	Dr. Rick Taylor
	Mrs. Diane Hanson	Mr. Scott Thompson
	Dr. Ben Martindale	Mrs. Royce Wood
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	None	

MOTION CARRIED.

NEW BUSINESS

Estimates to Correct Flooding Problem at Laremont

Dr. Johns reported on the various recommendations and corresponding estimates to correct the recurring flooding problem at Laremont School. Administration is still researching the best remedy to address the problem, which will probably cost between \$15,000 to \$25,000.

Dr. Johns reported that eight architectural firms had toured the facilities as a part of the process to identify an architect of record. Interviews will be conducted the week of September 10. Dr. Johns asked if there were any Board members who could participate in the interview process. Dr. Martindale, Mrs. Facklam and Mrs. Putbress said they would like to help. Mrs. Wood said she would see if someone from her office was available.

COMMITTEE REPORTS

Review of Oak Brook Studer Conference: Dr. Delp reported that Mrs. Osmond and five staff attended the Studer conference held in Oak Brook earlier this month. He explained that each time a group attends a Studer workshop, they make a presentation to the Executive Board on what they learned. Staff could not attend today's meeting as it was the first full day of student attendance and they wanted to be at their assigned positions. Dr. Delp asked Mrs. Osmond to share some of her impressions of the conference. He noted that the full group would be asked to present at the September Executive Board meeting.

PROGRAM/SCHOOL REPORTS

Staff Development Day/Curriculum Frameworks: Mrs. Lantvit reviewed with the Board the curriculum frameworks introduced to staff at the SEDOL-wide Institute Day on August 20.

Opening of School: Dr. Delp thanked Mrs. Facklam, Mrs. Wood and Dr. Martindale for attending the August 20 Institute Day. He reported that the opening of school went very well with the exception of a few minor transportation glitches. New staff participated in a three-day orientation session last week to help them prepare for their assignments.

Development of Superintendent Goals: Dr. Delp noted that his goals were included in Board member agenda packets. President Taylor requested this be put on the agenda for the September meeting.

Executive Board Orientation – September 13: The Board reviewed the proposed agenda for the September 13 orientation.

Workers' Comp Plan: Mr. Heckmon provided an update on the steps being taken to reduce the number of workers' comp claims. Representatives from The Hartford, SEDOL's current workers' comp carrier, have worked closely with SEDOL Administration to develop an action plan to address areas that have been targeted for improvement. The SEDOL Workers' Compensation Action Plan is available upon request from the Human Resources Department.

Autism Notebook: Dr. Delp referenced the large notebook on the table, which was developed by Speech Pathologist Pam Chapman and Teacher Joan Smerge to serve as a resource for staff providing services to autistic students.

Program Reviews: Dr. Du Clos distributed a handout outlining the areas to be addressed in follow-up to last year's program reviews of audiology services and the Deaf/Hard of Hearing Program and the Prevocational Department and Transition Program. Three more reviews are scheduled this fall:

Psychology, Social Work, Private Placement Team, Diagnostic/IAES & Parent Mentor Program	September 26-28, 2007
Early Childhood Assessment Team	October 2007
Sally Potter School, Gages Lake School and Cyd Lash Academy	November 14-16, 2007

Board Book Review: Dr. Delp distributed copies of the book Boards that Make a Difference, which was selected for Board members to read and review as a part of the Board's professional development process. He noted that chapter reviews will be included as a part of the regular meeting agenda beginning in January or February.

CSC Learning-UCP/Infinitec Grant: Administration reported that CSC Learning and UCP/Infinitec have awarded the Reading Intervention Technology Leadership Grant to Gages Lake School and Sally Potter School. The grant award, valued at approximately \$10,000, includes 50 Soliloquy Reading Assistant licenses, as well as professional development for planning, training, and ongoing technical and instructional support. The Soliloquy Reading Assistant instructional tool will assist SEDOL students in reading fluency, rich and academic vocabulary, and reading comprehension skills. Approximately 50 Gages Lake School and Sally Potter School middle school students will participate in this project. Participating teachers will be trained in using Soliloquy Reading Assistant software. Students will utilize Soliloquy Reading Assistant at least 30 minutes a day, five days a week, as part of their 120-minute daily literacy block. The Soliloquy Reading Assistant software will be installed on mobile technology labs in each school and will be shared by the two middle school classes at each school. Staff members will monitor student progress and meet with students to review the program on a regularly scheduled basis.

Motion to Adjourn

At 11:06 a.m., Mrs. Jan Putbress moved the meeting be adjourned; seconded by Mrs. Sue Facklam.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board